YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

CHANDRAROOP DAKLE JAIN COLLEGE OF COMMERCE, SHRIRAMPUR

- Name of the Head of the institution

  DR. SUHAS ABASAHEB NIMBALKAR

- Designation

  I/C PRINCIPAL

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  02422222245

- Mobile no

  9822807487

- Registered e-mail

  iqaccdj@gmail.com

- Alternate e-mail

  santoshunipune@gmail.com

- Address

  CHANDRAROOP DAKLE JAIN COLLEGE OF COMMERCE, SHRIRAMPUR

- City/Town

  SHRIRAMPUR

- State/UT

  MAHARASHTRA

- Pin Code

  413709

2. Institutional status

- Affiliated /Constituent

  Affiliated

- Type of Institution

  Co-education

- Location

  Semi-Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE**

- Name of the IQAC Coordinator   **DR. SANTOSH DADU GHANGALE**

- Phone No.   **02422222245**

- Alternate phone No.   **9767021755**

- Mobile   **7499904037**

- IQAC e-mail address   **iqaccdj1@gmail.com**

- Alternate Email address   **sachinkul121@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)
https://www.cdjcollege.com/pdf/iqac/IQAC2022-23.pdf

4.Whether Academic Calendar prepared during the year?
Yes

- if yes, whether it is uploaded in the Institutional website Web link:
https://cdjcollege.com/academic_calendar.php?ID=11

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**A**	**3.14**	**2019**	**15/07/2019**	**14/07/2024**

6.Date of Establishment of IQAC   **15/06/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	**00**	**00**	**00**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines
Yes

- Upload latest notification of formation of IQAC
[View File]

9.No. of IQAC meetings held during the year   04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   No

- If No, please upload the minutes of the meeting(s) and Action Taken Report   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organizantion of Seminars for quality improvement: 1.Four Days Workshop on Role of Python in AI Department of B.B.A. (C.A.) Dr. Manojkumar Langote on 7th to 10th February, 2024 by Department of Commerce, IBPS Guidance Center

2. One Day Workshop on Banking Finance and Entrepreneurship by Department of Commerce under the guidance of Dr. Vijay Kumbhar on 2nd March, 2024 and Dr. Sandeep Irole on 16th March, 2024

3.Guest Lecture on Unlocking Opportunity: Career Guidance for Aspiring Commerce Professionals on 16th March, 2024 by CA Rajesh Dangi (RDs Institute of Accounts and Taxation)

4.Department of Commerce and Student Development Board organised One Day Workshop on Entrepreneurship Development under the guidance of Mr. Omprakash Koyte, Founder and Chairman, Samata Nagari Cooperative Society on 15th February, 2024

5. Signing MoU with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur: Institute stepped forward to imbibe entrepreneurial skills and motivate students for self-employment. Therefore, I.Q.A.C. and Center for Invention, Incubation and Entrepreneurship Development resolved to sign MoU with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur for launching courses under Skill Hub Initiative- Pradhan Mantri Kaushal Vikas Yojana 4.0. The courses were as follows- 1.Senior Beauty Therapist 2.Graphic Designer 3.Domestic Data Entry Operator 4.Web Developer

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Introduction of Short Term Courses:	Conducted 24 courses approved by Karmaveer Vidya Prabodhini of Parent Institute Rayat Shikshan Sanstha, Satara and Savitribai Phule Pune University, Pune. 1. Certificate course in computerised Accounting 2. Certificate course in communication skills and personality development 3. Certificate course in Entrepreneurship development 4. Certificate course in Beauties wellness and fashion designing 5. Certificate course in Agro business management 6. Certificate course in E-Commerce 7. Certificate course in Financial literacy 8. Diploma in Computerised Accounting 9. Diploma in communication skills and personality development 10. Diploma in Entrepreneurship development 11. Diploma in Beauties wellness and fashion designing 12. Diploma in Agro business management 13. Diploma in E-Commerce 14. Diploma in Financial literacy 15. Agro Business Management 16. Leadership Development 17. Marketing 18. Spoken English 19. Stock Market 20. Tailoring 21. Taxation 22. Certificate course in Computer fundamental and office automation 23. Diploma course in Computer fundamental and office automation 24. Aptitude Test
2. Establishment of I.B.P.S.	Necessary arrangements including

Guidance Center:	expertise, physical infrastructure, study material etc. made available. The proposal was forwarded to the College Development Committee for permission. The expertise from the professional services were preferred.
3. Organization of a workshop on Entrepreneurship Development:	Organized a workshop on Entrepreneurship Development. It was also decided to invite Mr. N. B. Dhumal as the speaker for the workshop.
4. Purchase and maintenance of electric and other appliances:	Purchased of water filter and cooler, repaired of the fans, tube lights, repaired CCTV, purchased solar water heater, repaired the drainage of girls hostel and xerox machine.
5. Implementation of NEP- 2020 for the M.Com. Part- I from 2023-24:	As per the directives of Savitribai Phule Pune University, Pune the college has set the mechanism to implement NEP- 2020 for the M.Com. Part- I from academic year 2023-24. The choice of the subjects (Theory and Practical), groups, electives and evaluation mechanism was discussed and approval was taken from CDC.
6. Organization of Entrepreneurship Awareness Camp:	CIIED has organized 3 days Entrepreneurship Awareness Camp during 12th to 14th February, 2024 in association with Maharashtra Center for Entrepreneurship Development (MCED)
7. Organization of Hands on One Week Training Programme on Mahindra Pride Classroom Training Session on Soft Skills:	Training and Placement Cell organized One Week Hands on Training session during 11th to 16th September, 2023. Mr. Jitendra Torane, Mr. Tatyasaheb Jiwade and Mr. Dilawar Sayyad

	guided the students.
8. Submission of A.Q.A.R.: 2022-23 to N.A.A.C.:	Compiled the data for A.Q.A.R.: 2022-23. Scanning of the documents and updation of website is done accordingly.
9. Organization of staff training programme:	A training programme on virtual currency was organized by I.Q.A.C. Prof. Prafulla Dhavane on Virtual Currency on 13th February, 2024
10. Organization of Practical Guidance Programme for Income Tax. :	Facilitated Practical Guidance Programme for Income Tax. Dr. Kishore Navale (Member, BoS, Cost and Works Accounting, SPPU, Pune) and CA Pavan Autade (Founder, Autade's Professional Academy) were invited to guide students on 23rd December, 2023
11. Organization of Alumni Meet:	Organized an online Alumni Meet to make an appeal to raise the funds for the development of the college. The meet was organized on 18th November, 2023 in Diwali holidays.
12. Organization of One Day Workshop on Intellectual Property Rights : A New Paradigm and Patent Filing: Process and Prospectus:	Organised One Day Workshop on 16th January, 2024 on Intellectual Property Rights : A New Paradigm for faculty and students. Dr. Ashok Nagarkar and Ms. Ankita Nagarkar- Degil were invited as resource persons.
13. Organization of Campus Interviews for Marketing/ Sales Executive:	Organized Campus Interviews for Marketing/ Sales Executive on 20th January, 2024 in association with Training and Placement Cell. Mr. Rushikesh Jarhad (Manager, Q- GET Financial Technologies Pvt. Ltd. Be invited to conduct the interviews.
14. Planning for the Academic	Prepared and compiled the

and Administrative Audit to be conducted for the academic year 2022-23:	documents for the Academic and Administrative Audit for the academic year 2022-23. The documents were compiled criterion wise and submitted to IQAC in the given format before due date.
15. Performance appraisal of the teaching and non- teaching staff.:	Conducted the performance appraisal of the teaching and non- teaching staff as per the guidelines of U.G.C. and Government of Maharashtra.
16. Subscription of more journals and periodicals for the departments through central library:	New subscriptions and renewal of the subscriptions of the existing journals were made and finalized the demand of the subscriptions in consultation with Librarian and Principal.
17. Organization of Lecture on Laws for safety of Women.:	Organized a lecture on Laws for safety of Women 3rd January, 2024 by Women Empowerment Cell by Dr. Jyoti Shinde for the guidance and awareness.
18. Organization of entrepreneurship related activities :	Organized following entrepreneurship related activities for the enhancement of entrepreneurial skills. One Day Training Programme on 1. Entrepreneurial Skill Development - Inauguration of Commerce Association- CIII and Skills Enhancement Center and Entrepreneurship Development Cell Mr. N. B. Dhumal 12th January, 2024 2. Campus Interviews for Marketing/ Sales Executive Training and Placement Cell Rushikesh Jarhad (Manager, Q- GET Financial Technologies Pvt. Ltd.20th January, 2024 3.Entrepreneurship Awareness Camp (3 Days)- Maharashtra Center for Entrepreneurship

	Development, Innovation, Incubation and Entrepreneurship Development Center 1.Mr. Jitendra Torne, Renowned Entrepreneur 2. Mr. Tatyasaheb Jiwade, Project Officer, MCED Ahmednagar 3. Mr. Dilawar Sayyed, Project Officer, BARTI 12th to 14th February, 2024 4.One Day Workshop on Entrepreneurship Development- Department of Commerce and Student Development Board Mr. Omprakash Koyte, Founder and Chairman, SamataNagari Cooperative Society 15th February, 2024 5.One Day Workshop on Banking Finance and Entrepreneurship Department of Commerce, IBPS Guidance Center Dr. Vijay Kumbhar and Dr. Sandeep Irole 2nd March, 2024
19. Promoting staff to undertake SWAYAM and MOOC Courses:	Promoted staff for the professional enrichment through SWAYAM and MOOC Courses.
20. ISO certification and audits:	Attempted ISO Certification, Green Audit, Energy Audit, Fire Safety Audit and Gender Audit from the recognized institutes.
21. Organization of orientation programme on NEP- 2020 for teaching, administrative staff and students.:	In response to orders issued by Government of Maharashtra, the institute resolved for the preparedness for NEP- 2020 for the academic year 2024-25 for first year degree courses. The 8 verticals were set accordingly in tune with the university. An orientation workshop shall be organized for teaching, administrative staff and students.
22. Approval from College Development Committee for the	Compiled the data for A.Q.A.R.: 2023-24. Scanning of the

Submission of A.Q.A.R.: 2022-23 to N.A.A.C. Bengaluru:	documents and updation of website is done accordingly. The approval form the College Development Committee was taken before submission.
23. Performance appraisal of the teaching and non- teaching staff.:	Resolved to conduct the performance appraisal of the teaching and non- teaching staff as per the guidelines of U.G.C. and Government of Maharashtra.
24. Discussion and approval for the Action Taken Report on feedback for the year 2023-24:	Action Taken Report on Feedback for the academic year 2023-24 be approved and the suggestions given be met out. Further it was resolved to upload the Action Taken Report on the institutional website and put it on the table of College Development Committee for final approval.
25. Review of teaching – learning process.:	Resolved to take the review of teaching – learning process. Lesson notes, syllabus completion report and extra lectures to be conducted if any. It was also resolved to use various educational applications supportive for teaching-learning. Evaluation mechanism will be set by the Examinations Coordination Committee.
26. Approval from CDC for the application of B.B.A. (C.A.) course under AICTE as recognized unaided professional course from the academic year 2024-25.:	As per Government Resolution No. - CET 2324/Pro. No.127/Ma.shi.-2 dated 15th July, 2024 the college submitted the online proposal for new B.B.A. (C.A.) course under Faculty of Management as AICTE approved Unaided Professional Course from the academic year 2024-25 on AICTE portal. Submitted data regarding college information, approval of courses, intake

	capacity, fee details, available teachers, management quota etc. to Department of Technical Education (Nashik Regional Office) online. Sought permission from C. D. C. and management of the institute.
27. Initiation of Pradhan Mantri Kaushal Vikas Yojana 4.0. under Skill Hub in Colleges in collaboration with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur	Started 1.Senior Beauty Therapist 2.Graphic Designer 3.Domestic Data Entry Operator 4.Web Developer courses for imbibing self- employment and entrepreneurial approach

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	06/04/2024

14.Whether institutional data submitted to AISHE

Part A
Data of the Institution

1.Name of the Institution	CHANDRAROOP DAKLE JAIN COLLEGE OF COMMERCE, SHRIRAMPUR
• Name of the Head of the institution	DR. SUHAS ABASAHEB NIMBALKAR
• Designation	I/C PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02422222245
• Mobile no	9822807487
• Registered e-mail	iqaccdj@gmail.com
• Alternate e-mail	santoshunipune@gmail.com
• Address	CHANDRAROOP DAKLE JAIN COLLEGE OF COMMERCE, SHRIRAMPUR
• City/Town	SHRIRAMPUR
• State/UT	MAHARASHTRA
• Pin Code	413709
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE

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• Phone No.	**02422222245**
• Alternate phone No.	**9767021755**
• Mobile	**7499904037**
• IQAC e-mail address	**iqaccdj1@gmail.com**
• Alternate Email address	**sachinkul121@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.cdjcollege.com/pdf/iqac/IQAC2022-23.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://cdjcollege.com/academic_calendar.php?ID=11

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	Professional Course from the academic year 2024-25 on AICTE portal. Submitted data regarding college information, approval of courses, intake capacity, fee details, available teachers, management quota etc. to Department of Technical Education (Nashik Regional Office) online. Sought permission from C. D. C. and management of the institute.
27. Initiation of Pradhan Mantri Kaushal Vikas Yojana 4.0. under Skill Hub in Colleges in collaboration with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur	Started 1.Senior Beauty Therapist 2.Graphic Designer 3.Domestic Data Entry Operator 4.Web Developer courses for imbibing self- employment and entrepreneurial approach

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	**06/04/2024**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	**07/02/2024**

15.Multidisciplinary / interdisciplinary

Institution strives to develop and cater the capacities of students. The college has already stepped towards adapting multidisciplinary subject approach as per the NEP- 2020. College has initiated 24 various skill based certificate (short-term) and career oriented courses. All courses are open to all streams. The students of Arts and Science faculty may apply and admit for these courses.

16.Academic bank of credits (ABC):

Academic Bank of Credits (A.B.C.) has been implemented with the instructions and guidelines from affiliating university. College has formed a committee to sensitize and help students to generate and collect the A.B.C. IDs. The data of students is submitted to university online through portal at the time of eligibility. Teachers participate in policy discussion workshops of the university and substantially contribute through inputs received from various stakeholders.

17.Skill development:

The college envisages promoting need based skill education to inculcate employability among the students. College has stepped up with Entrepreneurship Development Camp, skill based certificate (short term) courses, career orineted courses and initiated Pradhan Mantri Kaushal Vikas Yojana 4.0. under Skill Hub in Colleges in collaboration with Priyadarshani Mahila Tantra Shikshan Mandal, Shrirampur alongwith courses such as 1.Senior Beauty Therapist 2.Graphic Designer 3.Domestic Data Entry Operator 4.Web Developer courses providing training to 240 students for imbibing self- employment and entrepreneurial approach. Center for Invention, Incubation and Entrepreneurship Development will sign a MoU with Prabhat Group of Industries, Shrirampur for the On the Job Training and establish linkages with various industries in M.I.D.C. area.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers Marathi as an Indian language at under first year of graduate level. Various applications of Marathi language in day to day life are inculcated among students. Faculties are promoted to attend workshops and seminars organized by other colleges in the lines of NEP- 2020. As per demand of the students, the lectures are delivered in bilingual mode. Preservation and promotion of Indian languages and culture are one of the targets of the college in future.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college also makes an effort to understand that a pursuit of knowledge is a life-long activity to acquire positive attitude and other qualities which will lead students to a successful life. Interpretation, analysis, evaluation, developing responsibility and effective citizenship are focused in teaching-learning. The field visits, projects, entrepreneurship related workshops and on the job training provided application of knowledge of subject in real life situations. The students are

promoted for business, Start Ups and government jobs. College has sufficient number of placements, self - employed students and progression.

20.Distance education/online education:

The college has potential itself for offering courses through O.D.L. (Open and Distance Learning) mode in due course of time. College has 13 ICT enabled lecture halls and 04 laboratories. Use of interactive sessions, videos, lectures are practiced by the teachers. Various applications are used by teachers especially Google Classroom, Zoom, Google Meet, Kahoot, YouTube videos etc. for teaching -learning. These add to some of the institutional efforts towards blended learning. The teachers will design module for the courses allied to NEP-2020 on SWAYAM and MOOC platform motivating students to bag the credits. Due authentication for the courses and credits will be attained by the university and U.G.C. authorities.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**135**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1556**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**796**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**395**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**24**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**32**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**24**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**62130799**
4.3 Total number of computers on campus for academic purposes	**232**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated with Savitribai Phule Pune University and strictly follows the Curriculum designed and prescribed by the university. The teachers prepare an annual plan of teaching and daily classroom activities and a record of the teaching methodology used in the classroom. An academic calendar is made available on the website for the information of the students and stakeholders. The college students are made aware of academic plans through the college prospectus, Time table, and website as well as by circulating notices in classrooms. Teachers plan their work in view of the abilities of students of slow and advanced learners. Conducting tests, tutorials and assignments are prominent features of the academic plans of the college. Students are exposed to various skills like Problem-solving, Positive thinking, decision making, creative thinking, self-awareness, interpersonal relations, stress management, communication skills, emotional intelligence, etc. Throughout the year students participate in curricular and extra-curricular activities and their performance is displayed and notified to the students at the end of the academic year. The feedback of students regarding the curriculum helps to take remedial measures. All the above activities are planned in the academic calendar. The process is monitored by IQAC and the Principal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cdjcollege.com/pdf/2023-24/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is a vital document, which contains tentative dates of internal and external semester examinations, co-curricular and extra-curricular activities, end of term, and vacation period, to guide the teachers and students. The institutional academic calendar is displayed to all stakeholders on the institution's website. Nowadays, students are informed about the CIE schedule through social media also. Due to some problem, if a student is unable to attempt the scheduled examination, he gets a chance to appear for the re-test. Like

theory courses, CIE of practical is also carried out through various methods like; orals, PowerPoint presentations, internships, surveys, journal completion, and projects. Different Add-on Courses are also scheduled at specific times in the semester and they are conducted at the said time by all the departments. Induction program is organised for newly admitted students and staff along with Parent Teacher Meetings are also planned and executed. Placement activities, National/International conferences are also mentioned in the calendar. The planned academic activities execution is ensured through rigorous monitoring by the IQAC and Principal. In this way, IQAC encourages the faculty members of the institute to adhere to the academic calendar including the conduct of CIE for achieving academic excellence.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cdjcollege.com/academic_calendar.php?ID=11

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

24

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1339

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting issues related to the syllabus include gender, environment, sustainability of human values, and professional

ethics. The Women Empowerment Cell promotes gender equality through lectures and exhibitions on violence, domestic violence equality before the law, and self-defense training like exercises, Martial Art Judo Karate Yoga, etc. The college organizes seminars, conferences, and workshops based on the emotional, psychological, social, gender equality, and economical development of girl students. The environment is the most important part of the curricula for creative alertness amongst the students under graduation. A compulsory course on environmental awareness taught to second-year students of B.Com. is the part of curricula. N.S.S. and N.C.C. promote alertness about reaching effects of the environment and its protection of it. Campaigns like tree plantation forestation, conservation of water reservoirs and earth, flora and fauna, and other sustainable development programs are organised. The N.S.S. arranges these programs in each academic year during pre-winter with an ovation in nearby villages such as Health Hygiene, tree plantation, road repairs, crematorium, plastic-free zones, etc. Human values are inculcated thorugh Sadbhavana Day and professional ethics are inculcated through English language learning

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

980

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://cdjcollege.com/pdf/2023-24/1.4.1FE EDBACK%20ATR%202023-24.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cdjcollege.com/pdf/2023-24/1.4.1FE EDBACK%20ATR%202023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1556

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

796

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students having score below55% in HSC exam, then the student is considered as slow learners and the score above 75%, as advanced

learners.

For Slow Learners Remedial teaching and extra coaching classes are conducted for subjects like Mathematics, English, Accountancy and Economics. Problem solving & revision sessions are arranged. Students are guided about writing skills. They are counseled by the mentor teachers.

PPT's and E-Books are provided to enhance the interest of slow learners in their studies. Presentations help the students to improve soft skills, communication skills and presentation skills. It helps to minimize the stage phobia of the students. Library provides books, magazines and online resources. Internet facility through free Wi-Fi zone is available on the college campus. It helps in boosting practical knowledge of the students.

For Advanced Learners students are counseled to participate and contribute in various seminars and technical events, to promote entrepreneurial and research capabilities. Advance learners participate in the seminars, different levels of competitions at university level such as 'Avishkar'. TeXpert is an event organized by the BBA(CA) department every year which helps the students to acquire the knowledge of field work by getting involved in society where students raise funds for this programme.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/2.2.1-Catering%20to%20Students%20Diversity.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1556	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning: Students having special subjects are assigned with learning activities like demo presentation of any innovative idea of business, poster presentations and social surveys. It helps the student to get involved in the activity and get experiential knowledge.

Participative Learning: Students are motivated to participate in learning activities like group discussions, improvement in communication skills, micro teaching, class presentations specifically case studies for technical subjects, screening of documents, other activities include social survey & field visits etc are used.

Internships/Projects: Students participate in internships and carry out projects in varied industries and organizations and NGOs. Being the campus is surrounded by rural area, agro related businesses are more and with the help of project task and internship, students can share their new concepts with the entrepreneurs and can learn the micro level business tact.

Problem Solving: Problem solving methods are implemented in both B. Com, M. Com like translational skills for language students, case studies for BBA(CA) specifically data science and problem solving using various programming languages.

Though being a single faculty Commerce college, to make teaching and learning interesting and practical oriented, the mock interviews and GD sessions are included in the curriculum.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://cdjcollege.com/pdf/2023-24/2.3.1-Student%20Centric%20Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the students are NET user friendly due to free WIFI campus facility. Library is also using digitalized technology for maintain the record. As well issue of books is also recorded completely with the help of bar coding system.

The institute encourages all teachers to undergo training

programs, to enhance their knowledge and use of ICT to deliver effective lectures using PPTs, videos and animations, prepared by teachers or available online. Several faculty members have their subject specific Youtube channels. A database of e-resources for all the courses is now available with the institute. Online resources such as Swayam, NPTEL, Shodhganga, and Online lectures with the use of Google Meet and Zoom Apps are used for enhancing the teaching learning process.

Academic flexibility has provided a good platform for innovative methods of evaluation based on presentations, group discussions, home assignments, online quizzes, peer assessment, etc. using other resources such as ITLE module of ERP, Google classrooms, Google forms, Microsoft forms, Moodle etc. Many activities like online talks, competitions were arranged to add to the academic activities of the students. Provision to earn credits through Massive Open Online Courses (MOOCs) has also been introduced at the PG level under academic flexibility.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

288

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

As per the UGC guidelines, State Government Guidelines and Savitribai Phule Pune University, Pune, circulars for colleges, with regard to examinations, are followed. The Examination Cell (EC) performs all the functions related to examinations. These include scheduling of the examinations, preparation of relevant timetables, and conduct of all examinations. The schedule of all the internal examinations is mentioned in the academic calendar as per the tentative dates at the beginning of the academic year. The exact schedule is displayed on the central notice board and on college website well in advance. At the same time notice is circulated in the classrooms. Syllabus is duly covered in stipulated time limit by the teaching faculty members so that the students get sufficient time for preparation. Display Boards providing complete guidelines and rules regarding the examinations are placed at the entry point to avoid the malpractices and are published on the website. The Continuous Internal Evaluation provides the opportunity for the students to assess their own progress and to find out shortcomings in their studies. Students can get the clear idea about their weaknesses and can concentrate to remove the lacunas up to the final external examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://cdjcollege.com/pdf/2023-24/2.5.1%20Mechanism%20of%20Internal%20Assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances or problems of students regarding the examination or any related issues are addressed at two different levels; College level and University level depending on the nature of the issue. Any problems related to the internal assessment are handled with the proper system through examination department whereas any problems related to external assessments are forwarded to the university through proper channel. The facility of photocopy, rechecking and re-evaluation is provided to the student. Examination department always provides the time bound solutions for the queries raised by the student. All the problems are

entertained without exception and are resolved within reasonable time and transparency is maintained by providing photocopies of the answer sheets to the students as per their demand.

Internal Squad is appointed by the exam department to keep vigilance. All complaints are treated as to be important as it gives the bonding for the student towards the college. Any problem about the university examinations are forwarded to the university through the examination department authority as per the prescribed schedule and procedure of the university. The college Examination officer is always in efforts to have a proper communication link between students and faculty members by following prescribed procedure.

File Description	Documents
Any additional information	View File
Link for additional information	https://cdjcollege.com/pdf/2023-24/2.5.2%20Mechanism%20to%20deal%20with%20examination%20related%20Grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College organized various workshops and training sessions for the entire faculty to disseminate information on designing, mapping and attainment of outcomes at periodic intervals.

All faculty members have framed Course Outcomes (COs) as per the course curriculum by usingBloom's taxonomy. POs, PSOs and COs displayed on the college website- (www.cdjcollege.com).

Every program is having its own outcome. The basic objective is to provide effective communication skills to the students along with the knowledge of electronic media and current technologies. BBA(CA) is designed with the basic objective of boosting the critical thinking capacity of the student and to improve his social interaction.

There are various Programme Specific Outcomes which pursue the guidelines for the student to highlight the importance of education in commerce faculty. It helps to develop the awareness about the upcoming trends in the society with the entry of cut

throat competitions in every field. Perfection and innovation would only provide the base for the futures.

Every course is having its outcome as per the programme and the syllabus included in the programme.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://cdjcollege.com/pdf/2023-24/Course%20Outcomes%20&%20Programme%20Specific%20Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Faculty members are always in effort to provide critical inputs with proper guidelines which help them to improve their performance in future. There are different measuring scales to measure the attainment of Programme Outcome, Programme Specific Outcome and Course Outcome. Students participate in curriculum as well as extra curriculum activities at different levels and get the automatic index for calculating their outcome attainments. Continuous Internal Evaluation is one of the aspects in the calculation of attainment of the programme outcome. As all these courses indirectly checks the leadership skills, participation skills, communication skills and skills to handle the situations etc. Students have to prepare the research projects on different topics assigned by the teachers which help them to improve the research aspects and critical thinking skills.

At the end of each course, the PO/PSO attainment calculation is also done using software. A specific process is followed to get a final PO and PSO attainment calculation for the entire batch of a particular programme. If gap is found during CO-PO/PSO attainment calculation, proper analysis is done by the faculty members and appropriate actions are proposed to bridge the gap.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://cdjcollege.com/pdf/2023-24/2.6.2%20Attainment%20of%20Programme%20Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

395

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://cdjcollege.com/pdf/2023-24/2.6.3%20Pass%20Percentage%20of%20Students.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://cdjcollege.com/pdf/2023-24/2.7.1%20Student%20Satisfaction%20Survey%201.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://cdjcollege.com/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge 1. Intellectual

Property: Prin. Dr. Nimbalkar S.A. registered a patent on "Effect of Corporate Governance Policies and Practices on the Financial Performance of Big Corporation in Developing Economies".

2. Research Center: The contributions of registered 4 research supervisors aresupervising 10 research students.

3:Books/Chapters published: Faculty have published 03 chaptersin reputed books with ISBN.

4:Publication of Research Papers: Total 04 research papers are published in reputed UGC CARE listed research journals.

5: MoUs:Total 05MoUs are signed with various organizations.

6:Research Promotion Programmes: Total 06 programmes are organised to inculcate research attitude and aptitude among students

7: Incentives for Research: The budgetary provision for research promotion is made every year. Faculty are availed funding for research.

8.College organised 2 orientation programmes on Intellectual Propoerty Rights for staff and students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdjcollege.com/research.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	https://cdjcollege.com/research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Awareness on Social issues:

NSS organized seven days special winter camp at Wadala Mahadeo, an adopted village including tree plantation Shramdan (labour donation), village cleanliness campaign etc. These activities promote institution-neighborhood community network and student engagement.

N.S.S. organized voter awareness rally, village cleanliness campaign, A.I.D.S. awareness rally, blood donation camp, lectures on women empowerment, etc.

Vivek- Vahini Committee is actively engaged awareness lectures on superstition eradication, demos on fake miracles, campaign for crackers free Diwali, etc. are organized.

2. Awareness on cleanliness:

NCC and NSS organized several activities such as cleanliness campaign, Swachha Bharat Abhiyan, Gram Swacchata Abhiyan, renovation of the temple, cleaning of public places, college campus cleaning etc.

3. Awareness on health and hygiene:

To sensitize students, as well as a society regarding health and hygiene activities such as health check-up camp and lecture on Fit Woman : Fit Nation under Nirbhay Kanya Abhiyan were conducted.

4. Lecture Series for community bridging:

College organized National Unity Day, Sadbhavana Diwas, Yuva

Samvaad on various issues for community welfare.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/nss.php?ID=2
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1833

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

18

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college complex is located on 16 acres of land, with a fully built-up space of about 9529.6 sq. mtrs. which offers all the modern amenities required for the all-round development of the students. The college has a building with a built-up area of 2817.43 sq.m. with classrooms. The college has a separate Administrative Building with an 875.21sq.m.area. Gymkhana (473.20 sq. m), Girls' Hostel (850.62 sq.m) with a separate Ladies Gym, Principal Residence (564.02 sq.m.), Staff Quarters for Teachers (1469.43 sq. m), Staff Quarter-1 for non-teaching (106.02 sq.m) Staff Quarter-2 for nonteaching Toilet blocks for non-teaching (9.52 sq.m) NSS office, Two store rooms, and Watchman Cabin, etc. are available on the campus. A Separate Students' Development Board and Women Empowerment Cell building with (197.50 sq.mtrs.). Ladies common room and eight separate toilet blocks are available for female students with the Vending and disposal machine. The College has a separate additional class room building with built-up area 1988.37sq.mt including elevator facility. The college has adequate facilities like 22 classrooms with ICT and internet facilities for conducting two undergraduate and four PG Programs. College has 4 Computer laboratories with 188 computers with Wi-Fi enabled campus, Projector CCTV, and Internet lease Line. The computer department has a Separate Laboratory with 73 computers and two printers for conducting practical for BBA (CA).

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/facilities.php?ID=7

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has separate building with 473.20 sq. m. for sports and cultural activities. It has separate office (29.02 sq.m), Gym (103.21 sq.m.), Gymkhana and multipurpose hall (196.46sq.m.), gymnasium indoor stage (46.48 sq.m), Multipurpose outdoor stage (71.44 sq.m), Store room-A (10.04 sq.m), Store room – B (6.51 sq.m.), Washroom for Gents and women (5.02 sq.m) respectively. The college has its own spacious and well-maintained two play grounds with 23400 sq m. (180 m x 130 m) and 1530 sq m. (51 m x 30 m) area respectively. The college has established indoor games facilities for Table tennis (in 1975), weight lifting (in 1987), weight lifting platform (in 2012), Power lifting (2004), Boxing ring (2006), wrestling mat (1993) and six station multy gym (1990) respectively. The college has adequate outdoor game facilities wise volleyball (1970), Football (1971), Kabbaddi(1971), Kho-Kho (1972), 400 mtr. Standard Track (1972), Cricket (1973), Basket ball (1975) and Callisthenic work out set (2016) respectively. The college also have levering weighing machine (2008) with 300 kg. And electronic weighing machine (2016) with 200 kg., open area for Archery Ring (2017) The college has adequate infrastructural facilities for the cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/library.php?ID=1

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/facilities.php?ID=6
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Keeping the reader at the center, the library has initiated the Integrated Library Management System (ILMS) facilitating the end user. The library has used LIBRERIA software for preserving and updating database with hosted by Maharashtra Knowledge Commission Limited, Pune. The system provides book accession, users membership, book circulation, OPAC (Online Public Access Catalogue- Book Search) and various types of reports facilities. The database is fully automated and utilized by the stakeholders. Library has subscribed N- LIST database for the maximum use of e-resources, e-books and journals by the authorised users (teachers and PG students) for their information enrichment hosted by INFLIBNET, Ahmedabad, Gujrat. The detailed usage report is attached herewith. The library has maintained and updated the website dynamically. The website is multipurpose in its

facilitation of the stakeholders containinglibrary portal giving access to free resources i.e. NPTEL, e-pg pathshala,SWAYAM, DOAJ, NISCAIR Research journals, Journals of Indian Academy of Sciences, Bangalore, e- content development and learning innovation centre of Savitribai Phule Pune University, NCERT e- books, National Digital Library of India etc. Any user can access the data and information hosted by the college library without log in.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://cdjcollege.com/library.php?ID=1

4.2.2 - The institution has subscription for the **A. Any 4 or more of the above**
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.4

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2006

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has created adequate IT facilities for teaching and learning process on the campus. Each class equipped with projector, computer, speaker and internet facility. The college take care of safety of college premises by installing sufficient number of C.C.T.V. cameras in the campus. There are five computer labs in the college with 232 computers. Each section has provided with necessary numbers of computers with Wi-Fi and internet facility. The college has upgraded leased line to 50 mbps capacity along with necessary licensed software. Wi-Fi facility is enabled with secured firewall SOPHOS to avoid unethical content. Each student and teacher has an individual internet user name and password for easy access of internet facility. The College library is fully equipped with IT facilities such as Colour Printer, Xerox Machine, Scansnap digital scanner and 28 Computers for Knowledge resource centre. Each student as well as teacher has separate Barcode number for login and logout in the library. SOUL, INFLIBNET, N-list, Shodhganga, e-resources facilities are also available in college library. The college is using Vriddhi ERP Software for online admission process and MIS for college administrative process. Microsoft- Campus license agreement uses for educational and administrative work related to various Microsoft system and application software. Language Laboratory is well equipped with computers and Digital multilingual interactive ETNL language Lab. It has one teacher and 40 students' module. Each computer lab has electric backup with UPS system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/facilities.php?ID=6

4.3.2 - Number of Computers

232

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.9

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has constituted Building Construction and Maintenance as well as Campus Beautification Committees that look after the infrastructure and maintenance.

Physical Facilities: Central Library (Knowledge Resource Center): The Library Advisory Committee is instrumental in the college which plans and monitors the activities related to Library. The Central Library is user friendly, dust free and well- ventilated. The attendants keep the library premises clean by using vacuum cleaner. Besides this, as a precautionary measure, the stack room is fumigated from time to time to keep the pests away. The students of 'Earn while Learn Scheme' help in this regard.

Laboratories: The institute has Computer, Commerce and English Language Laboratory. The support staff cleans and maintains the physical infrastructure, equipments etc. The laboratories are well maintained by staff and external agency in case of emergency.

Academic and Support Facilities of Infrastructure: Classrooms:

The Apex Committee of the college plans for the optimal use of available infrastructure. As per the guidelines of the committee, the 'Time-Table' Committee prepares the time table for Arts and Commerce Streams.

Sports Complex:

The sports complex is maintained by players and support staff. The sports equipments are oiled/greased and used frequently. The ground is well maintained for practice and conducting the games.

Computers: The institute has adequate computers, laptops, internet connectivity, Wi-Fi, LAN facility, anti-virus and IT equipments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdjcollege.com/facilities.php?ID=7

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1222

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://cdjcollege.com/cultural.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1757

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1757

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

54

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

103

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

22

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute forms Student Council every year as per the directives of Maharashtra Public Universities Act, 2016 and Savitribai Phule Pune University, Pune. The institute has a

Student Council constituted under the provisions of Section 40 (2) (b) of The Maharashtra Universities Act, 1994 and after 2016, the College Student Council is constituted as per Section 99 (3) of The

Maharashtra Public Universities Act, 2016.It gives the premier importance to the representation of the students on academic, administrative bodies and the various college committees. Suggestions and feedbacks given by students play a vital role in improving quality of academic, administrative and support services. This representation is ensured on various academic and administrative committees considering their interest by arranging a common meeting. Students' representation on various bodies promotes the inclusiveness and participatory governance to execute the day to day activities smoothly and effectively in the college. The Student Council co-ordinates sports events, cultural activities, various functions and other co-curricular activities throughout the year. It also helps to maintain discipline on the campus. Students Council proactively cooperates the teachers in organizing the Annual Social Event and the activities related to it.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/Student%2_0Council.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3018

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association contributes the institute through:

- **Non- Financial Contribution:**

- **The college has registered Alumni Association which is functional in academic and social walks of life. The joint meet of Alumni and faculty of the institution is organized occasionally. Number of issues related to the institutional development are discussed and the meet ends with the lunch sponsored by alumni**
- **The Alumni visit the departments in the institution, interact with the faculty, give their feedback and make valuable suggestions regarding the curriculum and the facilities available**
- **The prominent Alumni interact with the students and counsel them over career opportunities**
- **The Alumni provide experts from diverse fields on different occasions**
- **The Alumni are invited as resource persons for seminars, conferences and other functions in the college**
- **They provide their expertise in garden maintenance, drip irrigation and maintenance**

- **Financial Contribution:**

- **The Alumni also provide funds to the institution for developmental activities**
- **Alumni Association donated water purifier to the college to**

provide potable water to the students

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/Alumni%20Association.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)　　**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The nature of governance of the college is as per the provisions of the Constitution of Rayat Shikshan Sanstha, Satara, which runs the college. The institution has an appropriate mechanism for effective governance of the college, it works at following five levels- Managing Council of Rayat Shikshan Sanstha, CDC, Principal, IQAC, Various Curricular Committees in association with the various Departmental heads. To achieve the vision, mission, goals and objectives of the college, at the beginning of each academic year, the IQAC after considering the urgency and priority makes its action plans to implement the perspective plans. The IQAC while preparing such perspective plans takes into account the suggestions and feedback from stakeholders, various curricular committees consisting of various teaching and non-teaching staff, in addition to this IQAC considers many factors like changes in the government policies, university policies, rules, changes in the programs/ courses or any aspect of the teaching, learning &evaluation, SWOC analysis of the college, etc. Periodically the IQAC prepares long term master plans and departmental plans to achieve its vision and mission of the college. Recently in the year 2013 long term perspective plan document was prepared by the IQAC after consultation with the principal, CDC, various curricular committees, stakeholders, etc.

The governing structure of the College is decentralized as all faculty members and administrative staffs participate in the decision making and actuating process. The active participation in the various committees enhances the academic progress of the college.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/about.php?ID=4
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To show how the college follows the decentralization and participative management, the case study regarding the Repairs and Maintenance of electrical Appliances installed in the Classrooms; can be described as follows:

Grievances Redressal Cell received feedback from the students regarding the Repairs and Maintenance of electrical Appliances installed in the Classrooms. In the Grievances Redressal Cell meeting dated 18 July 2023 the resolution was passes conduct the Repairs and Maintenance of same and the said resolution was forwarded to the IQAC for further approval.

Then in the IQAC meeting dated 19-07-2023; resolution was passed regarding the Repairs and Maintenance of electrical Appliances installed in the Classrooms.

After that the said resolution was forwarded to CDC for the final approval.

Then in the CDC meeting dated 21-07-2023 resolution for Repairs and Maintenance of electrical Appliances installed in the Classrooms was passed. Then Principal has formed committee of teachers for the same. As a result of this Repairs and Maintenance work of electrical Appliances installed in the Classrooms was successfully completed.

The above case study indicates the participation of students and teachers in the decision making process of the college in the form of suggestions and recommendations, the decision making and the implementation of the above activity regarding the Repairs and

Maintenance of electrical Appliances installed in the Classrooms gives the indications regarding the application of decentralization and participative management in the college.

File Description	Documents
Paste link for additional information	https://www.cdjcollege.com/pdf/ssr/6_2_2_College_Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC while preparing perspective plans takes into account the suggestions and feedback from stakeholders, in addition to this IQAC considers many factors like changes in the government policies, university policies, rules, changes in the programs/ courses or any aspect of the teaching, learning & evaluation, SWOC analysis of the college, etc. At the beginning of each academic year, the IQAC after considering the urgency and priority makes action plan to implement the perspective plans.

The example of one activity successfully implemented based on the perspective plan is to adopt Innovation and Best Practices; which is mentioned in Perspective Plan 2013-2023.

In the Perspective Plan 2013-2023 under the action plan for Innovation and Best Practices (Plan no. 7); sub plan number 5 To install and upgrade the electronic equipment for safety and security.:

"To install and upgrade the electronic equipment for safety and security."

As per "Perspective Plan 2013-2023" To install and upgrade the electronic equipment for safety and security, the college has passed resolution in the IQAC meeting dated 19 July 2024 about the same and forwarded it to the CDC for further approval. Then in the CDC meeting dated 21 July, 2023 resolution number 11 was passed about the same. After the approval of CDC the Principal ordered to install new CCTV Cameras in the campus. As a result of the same new CCTV Cameras were installed in the college campus.

In this way, College has successfully implemented one activity based on Perspective Plan as mentioned above.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.2.1%20Summery%20of%20IQAC,%20CDC%20Meeting%20Minutes%20and%20Maintainace%20Bills%20of%20CCTV%20Network.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Rayat Shikshan Sanstha, Satara, and is permanently affiliated with Savitribai Phule Pune University,Pune.

Administrative setup: The Principal works as an administrative head of the college. He gets regular assistance from the Vice-Principal, Departmental Heads, Office Superintendent, Chairpersons of various Committees, faculty members, and non-teaching staff.

CDC: - The members of the CDC discuss various important issues regarding the teaching and non-teaching staff, problems in the regular functioning of the college, and budgetary issues in the college.

Principal: - Performs the role of the Administrative Head of the college, the representative of the Managing Council and CDC,

Chairman of IQAC, and academic teaching role. He looks after the day- to-day functioning of the college and takes emergency decisions.

IQAC: IQAC works as a think tank as it collects suggestions, recommendations, and feedback from all stakeholders to give recommendations to the Principal and CDC about the solutions to the emerging challenges. IQAC works as a co-coordinating agency and links all levels of staff. IQAC performs all its duties as assigned to it by the management and as per the govt. of Maharashtra universities act. Head of the Support Services Section: Regular duties, manager of the section, the role of co-

ordinator, supervising the functioning of sectional staff.

The college strictly follows Service Rules, Promotion Policies, Procedures, Recruitment, and Grievance redressal mechanism as per the affiliating University Savitribai Phule Pune University; Pune, UGC, and State Government of Maharashtra strictly followed by the institution.

File Description	Documents
Paste link for additional information	http://www.cdjcollege.com/pdf/cdj_management.pdf
Link to Organogram of the institution webpage	https://www.cdjcollege.com/pdf/ssr/6_2_2_College_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for the teaching and Non-teaching staff are as follows:

1. Staff Accommodation in the college campus at very concessional rent.

2. Rayat bank finance facility at very concessional rate of interest.

3. Family Welfare scheme, under which college has created 'Kutumb Kalyan Nidhi' (Family Welfare fund). The staff members in financial crisis get special financial support from the said Nidhi.

4. Monetary support to felicitate the staff member and to arrange the farewell functions of staff member on the occasion of the retirement of any college staff member.

5. Loan facility to staff members at very concessional rate of interest through Laxmibai Bhaurao Patil Credit Co-Operative Society.

6. Emergency advance and Festival advance.

7. Group Accidental Health Insurance facility.

8. College initiates the necessary actions so as to the staff of the college can get covered with the health facilities made available by the state government.

9. Members welfare Deposit Scheme through The Rayat Sevak Co-Operative Bank Ltd. is also made available by the college for its Staff members under such a scheme, after death of the member his legal heirs get financial support up to Rs.15lacs.

10. College staff members contribute to the 'Rayat Sevak Welfare Fund' of parent institute: Rayat Shikshan Sanstha and get benefits of the same whenever required.

11. Maternity leave and paternity leave.

12. College encourages teaching and non-teaching staff to participate in various workshops, conferences, FDPs for their continuous career developments by offering them financial support for the same.

13. Staff Training programs to upgrade their knowledge.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.3.1%20Staff%20Welfare%20Measures%2023-24.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college strictly follows all the recruitment, appraisal, and promotion policies stipulated by the UGC, Savitribai Phule Pune University, Pune and the Government of Maharashtra. All faculty members complete the self-appraisal procedure every year in the

manner prescribed by the UGC and Savitribai Phule Pune University, Pune. The PBAS system enables the teachers to take career advancement through CAS for placement. The management approves applications of teachers regarding Assistant, Associate, and Professor Grade scales. The university and Higher Education department approve the teachers' scale. In addition to this a separate performance appraisal committee headed by the principal, consisting of various departmental heads and IQAC, carries out the performance appraisal of the teaching staff after considering specific factors like evaluation of teaching & learning outcomes, students' and parents' feedback, specific duties/tasks assigned by HOD, a contribution for the benefit of students/ staff / College.

Appraisal system/policy for the non-teaching staff:

Every year college conducts a performance appraisal of non-teaching staff through the separate performance appraisal committee headed by the office superintendent. The aforesaid committee prepares confidential reports after verifying the various parameters like knowledge, ability, competent authority/Principal / CDC depends upon the terms of appointment of the staff for the further remedial actions like regularizing the staff after probation period, deciding the regular increments, and deciding the promotions, transfers, etc.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.3.5_Performance%20Appraisal%20System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The parent institute Rayat Shikshan Sanstha appoints a team of internal auditors to conduct the internal audits of the various colleges of the Rayat Shikshan Sanstha. The same team of internal auditors conducts the internal audit of the college twice in an academic year. Internal audit objections are immediately resolved at the time of audit. The audit objections which can't be resolved immediately, then necessary remedial valid accounting adjustments are implemented as per the suggestions and recommendations made by

the team of internal auditors. Under the system of external audit, the parent institute Rayat Shikshan Sanstha appoints the authorized firm of chartered accountants.

Management of the college promptly resolves the external audit objections according to the recommendations and suggestions of the external auditors. Five external audits and ten internal audits of the college have been carried out during the period of the last five years. The recent external annual financial audit of the college is conducted for the financial year 2023-24. Apart from this regular annual external financial audit, the college undergoes various audits conducted by the auditors appointed by the respective funding agencies (like UGC, Savitribai Phule Pune University, etc.) In addition to this internal and external system of audit, the college undergoes a government audit once in the period of three years as per the rules of the Government of Maharashtra.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.4.1.%20and%206.4.3-%20External%20CA%20Annual%20Audit-Audited%20Receipt%20and%20Payment%2023-24.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.19997

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is an aided college so it gets regular grants and / or funds from the University Grants Commission, government of Maharashtra and Savitribai Phule Pune University, Pune. In addition to this the major internal source of finance is the collection of fees from the students admitted for the self-financed courses offered by the college. Because of the ever increasing number of students studying in the college, the collection of fees from the students is also increasing, which enables the college to meet all the financial requirements.

IQAC of the college prepares the long, medium and short term plans of the college after deliberate discussions with all the stakeholders which enable the CDC to predict the long, medium and short term financial requirements of the college. College always constitutes committees for the purchases and supervision of the projects under development to ensure the optimum utilization of resources. In addition to this the parent institute also has a separate team of inspectors to ensure the optimum utilization of resources for the respective projects. Apart from this college has definite system of audit like internal audit twice in a year, external annual financial audit, government audit, audits by respective funding agencies like UGC, Savitribai Phule Pune University, Pune, etc. to ensure optimum utilization of resources. The college follows the Budgetary Control System to ensure the optimum utilization of the recourses.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.4.1.%20&%206.4.3.%20Utilization%20Certificates-%20Audit%20by%20funding%20Agencies%2023-24.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes in the college to convert the challenges before the college into strengths of the college. Two examples of the practices institutionalized as a

result of IQAC initiatives can described as follows:

1. Introduction of Central Government Approved "Pradhanmantri Kaushalya Vikas Yojana PMKVY 4.0 – Skill Hub" Scheme in the college.

As a result of IQAC initiatives and resolution passed in the IQAC Meeting; the College has introduced Central Government Approved "Pradhanmantri Kaushalya Vikas Yojana PMKVY 4.0 – Skill Hub" Scheme in the college. Under the said scheme the college has successfully conducted 4 Skill Development Courses namely,

1. Senior Beauty Therapist

2. Web Developer

3. Graphic Design

4. Data Entry Operator

2. Organised (3 Days) Entrepreneurship Awareness Camp:

To encourage students to be a good entrepreneur, the IQAC has passed resolution in the IQAC meeting about organising 3 Days Entrepreneurship Awareness Camp and organised the same from 12th February, 2024 to 14th February 2024.In the said programme students are trained and encouraged to start their own business Start-Ups.

The IQAC has institutionalized aforesaid two practices in the College

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.5.1%20IQAC%20Iinstitutionalized%20two%20quality%20assurance%20strategies%202023-24.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC can be described as follows:

1. Introduced and implemented NEP National Education Policy for the PG Programs of the college w.e.f. AY 2023-24:

As a result of IQAC initiatives and resolution was passed in the IQAC Meeting dated 19/07/2023 the College has and implemented NEP National Education Policy for the PG Programs of the college w.e.f. AY 2023-24. Students have benefited the same during the year.

2. Introduction of Hands on Training Program named "One week Mahindra Pride Classroom Training Session on Soft Skills" during 11th September, 2023 to 16th September, 2023 for the students under Training and Placement Cell Collaborative Activity with Mahindra Pride Classroom; to train the students so as they can become experts in the field of soft Skills.

3. Introduction of Central Government Approved "Pradhanmantri Kaushalya Vikas Yojana PMKVY 4.0 – Skill Hub" Scheme in the college.

As a result of IQAC initiatives and resolution passed in the IQAC Meeting; the College has introduced Central Government Approved "Pradhanmantri Kaushalya Vikas Yojana PMKVY 4.0 – Skill Hub" Scheme in the college. Under the said scheme the college has successfully conducted 4 Skill Development Courses namely,

1. Senior Beauty Therapist

2. Web Developer

3. Graphic Design

4. Data Entry Operator

IQAC has implemented above three reforms in the teaching learning process.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.5.2%20IQAC%20institutionalized%20two%20reforms%20in%20teaching-learnig%2023-24.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://cdjcollege.com/pdf/2023-24/6.5.3%20Annual%20report%2023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has actively organized the following activities for the gender sensitization among the students-

a) Safety and Security:

The college premises is made safe and secure by compound wall. A watchman is appointed for the security check at the entry point. The identity cards of the students are regularly checked to prevent the trespassers entering the college premises. The surprise visits of the Nirbhaya Pathak (Special Police Squad) help to maintain the discipline and feel of security among the girl students.

The college has installed CCTV cameras in the premises. Campus supervision is done to maintain discipline on the campus.

Sexual Harassment Prevention Committee/Internal Complaint Committee, Women Development Cell and Anti-Ragging Committee are actively working in the college. These committees take initiatives in organizing gender sensitization Programmes.

b) Counseling:

The college has Mentor-Mentee Scheme to solve the academic and personal problems of the students. The staff members also personally counsel the students over their academic and personal issues.

c) Common Room

There is a provision of well facilitated Ladies Common Room providing privacy to the girl students. The girl students avail of this facility during leisure hours. The Leisure Space in the premises is also availed to the students.

File Description	Documents
Annual gender sensitization action plan	https://cdjcollege.com/pdf/2023-24/Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cdjcollege.com/pdf/2023-24/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-   A. 4 or All of the above

based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Scrap and Waste management is initiated at College. Various directive notices and displayed posters at selected locations to instruct students and faculty members to maintain cleanliness on the Campus. Solid and Liquid waste disposable dustbins are kept on the campus. Kitchen and other waste are collected and processed for vermi compost. The compost used for the plants and garden purpose. Dry waste mainly leaves of tress are collected and used for compost plant on the campus premises. Toilets and Bathrooms are connected with the drainage system of Municipal council for further water treatment. The parent institute Rayat Shikshan Sanstha having MOU with the e-waste management firm for the college. The sanstha appointed e-waste management committee of expert personnel for verification of e-waste management. The dealer appointed by sanstha purchases that material from college i.e. computer, printer, monitor, peripheral parts, electronic materials etc. Purchase committee of college recommended buyback products policy for Xerox Machine, Batteries and UPS. "E-waste Management" for the students and staff which has created an impact upon students and faculty about the hazardous effects and importance of e-waste management system. NSS & NCC volunteers have also demonstrated the proper procedure of disposing the waste in a selected village.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting   **A. Any 4 or all of the above**

Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is the exclusive commerce institute in the District. Most of the students taking admissions in the college are local and belong to the nearby villages. Admission process is adhered to the government rules. Enough care is taken for specific earmarked seats of each category are filled up. The statutory committees of

the college are well balanced with the representation of each category. The college regularly organizes various activities for inculcating the values of tolerance, harmony. Being the rural college, the activities have a very positive impact on the society's cultural & communal thoughts directly. College runs the examination on Gandhian thoughts in collaboration with Gandhi Research Foundation, Jalgaon. The students also contributed as a Varkari volunteers in Ashadhi Ekadashi in the month of July every year. The students are inculcated with the tolerance and harmony about cultural regional, linguistic communal socio-economic and other diversities by arranging experts lectures on the various topics. To maintain the linguistic importance, Department of Marathi celebrates 'Marathi Rajbhasha Din' with the local community. Various sports and cultural activities organized in the college promote harmony towards each other. Commemorative days and birth anniversaries of national leaders are observed along with many regional festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26th Nov, Constitution day was celebrated in the college of every year. Our constitution provides for human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. Republic Day is celebrated on January 26 to commemorate the adoption of constitution. On this day, various formal events including flag-hoisting and which are followed by "constitution awareness program" in which students and staff members got information of their duties towards our nation and rights given to them by our constitution. Independence day is celebrated every year. College has organized guest lecture on human rights. Human rights are very important for making sure that all humans get treated equally. College has celebrated National Consumer Day every year. College has organize cleanness Campaign

for increasing social responsibility among the student mostly NSS and NCC students are participated in this Campaign. National Voter awareness Rally/Programmed is organized in the college. Students shouldered this responsibility andholding the placards in their hands, appealed the people to make use of their constitutional right of casting vote, their right to elect who they want and their right to make change. With a message-"Please Exercise the Voting Right' so that wherever they reach, can awaken the people there.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://cdjcollege.com/pdf/2023-24/7.1.9.pdf
Any other relevant information	https://cdjcollege.com/pdf/2023-24/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

The college organizes national Festivals, national and international commemorative days Birth and Death Anniversaries of great Indian Personalities with enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. Every year our institute organizes the national festivals, national and international commemorative days and birth / death anniversaries of the great Indian personalities1.26th January Republic Day- Republic Day is celebrated on January 26 to commemorate the adoption of constitution.15th August Independence day- It is celebrated every year along with all college. Every year, on 19th FEB birth anniversary of Chhatrapati Shivaji Maharaj is observed as Shiv Jayanti in the college. The birth anniversary of Dr. Karmaveer Bhaurao Patil is celebrated as "Karmaveer Birth anniversary week" and various programs and activities are organized in the college.The National Sports day is also observed in the college. Major Dhyanchand's birth anniversary is observed as Sports Day every year. International Yoga day is celebrated in 21st June of every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No.01:Title of the practice:Green initiatives

Objectives:1.To introduce students to real concerns of environment and its sustainability.

2.To secure the environment and cut down the threats posed to human health.

The Context: College has always supported healthy environment. Our prime duty and responsibility is to maintain healthy environment. Thus, the college envisaged eco-friendly and sustainable approach for the future generations.

The Practice: College actively participates in Maazi Vasundhara Abhiyan for the preservation of eco-friendly approach among students. College completed Green, Energy and Environmental Audit for environment sustenance and updates.

Evidence of Success: The college takes initiative with the help of stakeholders.

Best Practice No.02 Title of the Practice-Entrepreneurship Cell

Objectives:1.To imbibe the entrepreneurial skills among students. 2.To introduce successful and renowned entrepreneurs.

The Context:Shrirampur is the famous city for sugar industry. Previously, in British time, it was the biggest market place for the jaggery. Many businessman established related business in the market place. It has created and developed business culture among the locals.

The Practice:In line with the objectives, college has created a conducive environment in collaboration with other organizations/institutes/firms by organizing future generation courses.

Evidence of Success:Center for Invention, Incubation and Entrepreneurship Development is instrumental in the college assisting to nourish and develop an aspiring idea into a business talent.

File Description	Documents
Best practices in the Institutional website	https://cdjcollege.com/pdf/2023-24/7.2.1%20final.pdf
Any other relevant information	https://cdjcollege.com/pdf/2023-24/Green%20Initiative%20final.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

Padmabhushan Dr. Karmaveer Bhaurao Patil State Level inter-collegiate Elocution Competition

Objectives of the Practice:

1.The main goal of organizing Dr. Padmbhushan Karmveer Bhaurao Patil State Level inter- collegiate Elocution Competition is to disseminate the educational philosophy of Dr. Karmveer Bhaurao Patil among the students and society.

2.To give an exposure to hidden talent among students.

The Context:

The college has started this best practice in memory of Dr. Karmveer Bhaurao Patil since 22nd September 1972 completing 56 years of conducting elocution competition in which students from all over Maharashtra participate.

The Practice:

State level elocution competition is held by the college in honour of Dr. Karmveer Bhaurao Patil, on his birth anniversary. The motto of this practice is to make students aware about the Sanstha's, mission and vision and inspire students to be the best citizens by inculcating in them Karamaveer's Philosophy of education.

Evidence of Success:

Every year students participate in the elocution competition at the various levels and win prizes for the college. Our students Mr. Dinesh Pawar and Saurabh Fasate become the good speakers and they are invited in the various functions as a resource person on the occasion of eminent person's birth anniversary. It has developed their leadership qualities also.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated with Savitribai Phule Pune University and strictly follows the Curriculum designed and prescribed by the university. The teachers prepare an annual plan of teaching and daily classroom activities and a record of the teaching methodology used in the classroom. An academic calendar is made available on the website for the information of the students and stakeholders. The college students are made aware of academic plans through the college prospectus, Time table, and website as well as by circulating notices in classrooms. Teachers plan their work in view of the abilities of students of slow and advanced learners. Conducting tests, tutorials and assignments are prominent features of the academic plans of the college. Students are exposed to various skills like Problem-solving, Positive thinking, decision making, creative thinking, self-awareness, interpersonal relations, stress management, communication skills, emotional intelligence, etc. Throughout the year students participate in curricular and extra-curricular activities and their performance is displayed and notified to the students at the end of the academic year. The feedback of students regarding the curriculum helps to take remedial measures. All the above activities are planned in the academic calendar. The process is monitored by IQAC and the Principal.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://cdjcollege.com/pdf/2023-24/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is a vital document, which contains tentative dates of internal and external semester examinations, co-curricular and extra-curricular activities, end of term, and

vacation period, to guide the teachers and students. The institutional academic calendar is displayed to all stakeholders on the institution's website. Nowadays, students are informed about the CIE schedule through social media also. Due to some problem, if a student is unable to attempt the scheduled examination, he gets a chance to appear for the re-test. Like theory courses, CIE of practical is also carried out through various methods like; orals, PowerPoint presentations, internships, surveys, journal completion, and projects. Different Add-on Courses are also scheduled at specific times in the semester and they are conducted at the said time by all the departments. Induction program is organised for newly admitted students and staff along with Parent Teacher Meetings are also planned and executed. Placement activities, National/International conferences are also mentioned in the calendar. The planned academic activities execution is ensured through rigorous monitoring by the IQAC and Principal. In this way, IQAC encourages the faculty members of the institute to adhere to the academic calendar including the conduct of CIE for achieving academic excellence.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://cdjcollege.com/academic_calendar.php?ID=11

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

24

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1339

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting issues related to the syllabus include gender, environment, sustainability of human values, and professional ethics. The Women Empowerment Cell promotes gender equality through lectures and exhibitions on violence, domestic violence equality before the law, and self-defense training like exercises, Martial Art Judo Karate Yoga, etc. The college organizes seminars, conferences, and workshops based on the emotional, psychological, social, gender equality, and economical development of girl students. The environment is the most important part of the curricula for creative alertness amongst the students under graduation. A compulsory course on environmental awareness taught to second-year students of B.Com. is the part of curricula. N.S.S. and N.C.C. promote alertness about reaching effects of the environment and its protection of it. Campaigns like tree plantation forestation, conservation of water reservoirs and earth, flora and fauna, and other sustainable development programs are organised. The N.S.S. arranges these programs in each academic year during pre-winter with an ovation in nearby villages such as Health Hygiene, tree plantation, road repairs, crematorium, plastic-free zones, etc. Human values are inculcated thorugh Sadbhavana Day and professional ethics are inculcated through English language learning

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

980

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://cdjcollege.com/pdf/2023-24/1.4.1FEEDBACK%20ATR%202023-24.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://cdjcollege.com/pdf/2023-24/1.4.1FEEDBACK%20ATR%202023-24.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1556

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

796

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students having score below55% in HSC exam, then the student is considered as slow learners and the score above 75%, as advanced learners.

For Slow Learners Remedial teaching and extra coaching classes are conducted for subjects like Mathematics, English, Accountancy and Economics. Problem solving & revision sessions are arranged. Students are guided about writing skills. They are counseled by the mentor teachers.

PPT's and E-Books are provided to enhance the interest of slow learners in their studies. Presentations help the students to improve soft skills, communication skills and presentation skills. It helps to minimize the stage phobia of the students. Library provides books, magazines and online resources. Internet facility through free Wi-Fi zone is available on the college campus. It helps in boosting practical knowledge of the students.

For Advanced Learners students are counseled to participate and contribute in various seminars and technical events, to promote entrepreneurial and research capabilities. Advance learners participate in the seminars, different levels of competitions at university level such as 'Avishkar'. TeXpert is an event organized by the BBA(CA) department every year which helps the students to acquire the knowledge of field work by getting involved in society where students raise funds for this programme.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/2.2.1-Catering%20to%20Students%20Diversity.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1556	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning: Students having special subjects are assigned with learning activities like demo presentation of any innovative idea of business, poster presentations and social surveys. It helps the student to get involved in the activity and get experiential knowledge.

Participative Learning: Students are motivated to participate in learning activities like group discussions, improvement in communication skills, micro teaching, class presentations specifically case studies for technical subjects, screening of documents, other activities include social survey & field visits etc are used.

Internships/Projects: Students participate in internships and carry out projects in varied industries and organizations and NGOs. Being the campus is surrounded by rural area, agro related businesses are more and with the help of project task and internship, students can share their new concepts with the entrepreneurs and can learn the micro level business tact.

Problem Solving: Problem solving methods are implemented in both B. Com, M. Com like translational skills for language students, case studies for BBA(CA) specifically data science and problem solving using various programming languages.

Though being a single faculty Commerce college, to make teaching and learning interesting and practical oriented, the mock interviews and GD sessions are included in the curriculum.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://cdjcollege.com/pdf/2023-24/2.3.1-Student%20Centric%20Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the students are NET user friendly due to free WIFI campus facility. Library is also using digitalized technology for maintain the record. As well issue of books is also recorded completely with the help of bar coding system.

The institute encourages all teachers to undergo training programs, to enhance their knowledge and use of ICT to deliver effective lectures using PPTs, videos and animations, prepared by teachers or available online. Several faculty members have their subject specific Youtube channels. A database of e-resources for all the courses is now available with the institute. Online resources such as Swayam, NPTEL, Shodhganga, and Online lectures with the use of Google Meet and Zoom Apps are used for enhancing the teaching learning process.

Academic flexibility has provided a good platform for innovative methods of evaluation based on presentations, group discussions, home assignments, online quizzes, peer assessment, etc. using other resources such as ITLE module of ERP, Google classrooms, Google forms, Microsoft forms, Moodle etc. Many activities like online talks, competitions were arranged to add to the academic activities of the students. Provision to earn credits through Massive Open Online Courses (MOOCs) has also been introduced at the PG level under academic flexibility.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

288

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the UGC guidelines, State Government Guidelines and Savitribai Phule Pune University, Pune, circulars for colleges, with regard to examinations, are followed. The Examination Cell (EC) performs all the functions related to examinations. These include scheduling of the examinations, preparation of relevant timetables, and conduct of all examinations. The schedule of all the internal examinations is mentioned in the academic calendar as per the tentative dates at the beginning of the academic year. The exact schedule is displayed on the central notice board and on college website well in advance. At the same time notice is circulated in the classrooms. Syllabus is duly covered in stipulated time limit by the teaching faculty members so that the students get sufficient time for preparation. Display Boards providing complete guidelines and rules regarding the examinations are placed at the entry point to avoid the malpractices and are published on the website. The

Continuous Internal Evaluation provides the opportunity for the students to assess their own progress and to find out shortcomings in their studies. Students can get the clear idea about their weaknesses and can concentrate to remove the lacunas up to the final external examinations.

File Description	Documents
Any additional information	View File
Link for additional information	https://cdjcollege.com/pdf/2023-24/2.5.1%20Mechanism%20of%20Internal%20Assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The grievances or problems of students regarding the examination or any related issues are addressed at two different levels; College level and University level depending on the nature of the issue. Any problems related to the internal assessment are handled with the proper system through examination department whereas any problems related to external assessments are forwarded to the university through proper channel. The facility of photocopy, rechecking and re-evaluation is provided to the student. Examination department always provides the time bound solutions for the queries raised by the student. All the problems are entertained without exception and are resolved within reasonable time and transparency is maintained by providing photocopies of the answer sheets to the students as per their demand.

Internal Squad is appointed by the exam department to keep vigilance. All complaints are treated as to be important as it gives the bonding for the student towards the college. Any problem about the university examinations are forwarded to the university through the examination department authority as per the prescribed schedule and procedure of the university. The college Examination officer is always in efforts to have a proper communication link between students and faculty members by following prescribed procedure.

File Description	Documents
Any additional information	[View File](View%20File)
Link for additional information	https://cdjcollege.com/pdf/2023-24/2.5.2%20Mechanism%20to%20deal%20with%20examination%20related%20Grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College organized various workshops and training sessions for the entire faculty to disseminate information on designing, mapping and attainment of outcomes at periodic intervals.

All faculty members have framed Course Outcomes (COs) as per the course curriculum by usingBloom's taxonomy. POs, PSOs and COs displayed on the college website- (www.cdjcollege.com).

Every program is having its own outcome. The basic objective is to provide effective communication skills to the students along with the knowledge of electronic media and current technologies. BBA(CA) is designed with the basic objective of boosting the critical thinking capacity of the student and to improve his social interaction.

There are various Programme Specific Outcomes which pursue the guidelines for the student to highlight the importance of education in commerce faculty. It helps to develop the awareness about the upcoming trends in the society with the entry of cut throat competitions in every field. Perfection and innovation would only provide the base for the futures.

Every course is having its outcome as per the programme and the syllabus included in the programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cdjcollege.com/pdf/2023-24/Course%20Outcomes%20&%20Programme%20Specific%20Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Faculty members are always in effort to provide critical inputs with proper guidelines which help them to improve their performance in future. There are different measuring scales to measure the attainment of Programme Outcome, Programme Specific Outcome and Course Outcome. Students participate in curriculum as well as extra curriculum activities at different levels and get the automatic index for calculating their outcome attainments. Continuous Internal Evaluation is one of the aspects in the calculation of attainment of the programme outcome. As all these courses indirectly checks the leadership skills, participation skills, communication skills and skills to handle the situations etc. Students have to prepare the research projects on different topics assigned by the teachers which help them to improve the research aspects and critical thinking skills.

At the end of each course, the PO/PSO attainment calculation is also done using software. A specific process is followed to get a final PO and PSO attainment calculation for the entire batch of a particular programme. If gap is found during CO-PO/PSO attainment calculation, proper analysis is done by the faculty members and appropriate actions are proposed to bridge the gap.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cdjcollege.com/pdf/2023-24/2.6.2%20Attainment%20of%20Programme%20Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

395

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://cdjcollege.com/pdf/2023-24/2.6.3%20Pass%20Percentage%20of%20Students.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://cdjcollege.com/pdf/2023-24/2.7.1%20Student%20Satisfaction%20Survey%201.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://cdjcollege.com/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge 1. Intellectual Property: Prin. Dr. Nimbalkar S.A. registered a patent on "Effect of Corporate Governance Policies and Practices on the Financial Performance of Big Corporation in Developing Economies".

2. Research Center: The contributions of registered 4 research supervisors aresupervising 10 research students.

3:Books/Chapters published: Faculty have published 03 chaptersin reputed books with ISBN.

4:Publication of Research Papers: Total 04 research papers are published in reputed UGC CARE listed research journals.

5: MoUs:Total 05MoUs are signed with various organizations.

6:Research Promotion Programmes: Total 06 programmes are organised to inculcate research attitude and aptitude among students

7: Incentives for Research: The budgetary provision for research promotion is made every year. Faculty are availed funding for research.

8.College organised 2 orientation programmes on Intellectual Propoerty Rights for staff and students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdjcollege.com/research.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	https://cdjcollege.com/research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1. Awareness on Social issues:

NSS organized seven days special winter camp at Wadala Mahadeo, an adopted village including tree plantation Shramdan (labour donation), village cleanliness campaign etc. These activities promote institution-neighborhood community network and student engagement.

N.S.S. organized voter awareness rally, village cleanliness campaign, A.I.D.S. awareness rally, blood donation camp, lectures on women empowerment, etc.

Vivek- Vahini Committee is actively engaged awareness lectures on superstition eradication, demos on fake miracles, campaign for crackers free Diwali, etc. are organized.

2. Awareness on cleanliness:

NCC and NSS organized several activities such as cleanliness campaign, Swachha Bharat Abhiyan, Gram Swacchata Abhiyan, renovation of the temple, cleaning of public places, college campus cleaning etc.

3. Awareness on health and hygiene:

To sensitize students, as well as a society regarding health and hygiene activities such as health check-up camp and lecture on Fit Woman : Fit Nation under Nirbhay Kanya Abhiyan were conducted.

4. Lecture Series for community bridging:

College organized National Unity Day, Sadbhavana Diwas, Yuva Samvaad on various issues for community welfare.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/nss.php?ID=2
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

Government/ Government recognized bodies year wise during the year

`02`

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`17`

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`1833`

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

18

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES	

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college complex is located on 16 acres of land, with a fully built-up space of about 9529.6 sq. mtrs. which offers all the modern amenities required for the all-round development of the students. The college has a building with a built-up area of 2817.43 sq.m. with classrooms. The college has a separate Administrative Building with an 875.21sq.m.area. Gymkhana (473.20 sq. m), Girls' Hostel (850.62 sq.m) with a separate Ladies Gym, Principal Residence (564.02 sq.m.), Staff Quarters for Teachers (1469.43 sq. m), Staff Quarter-1 for non-teaching (106.02 sq.m) Staff Quarter-2 for nonteaching Toilet blocks for non-teaching (9.52 sq.m) NSS office, Two store rooms, and Watchman Cabin, etc. are available on the campus. A Separate Students' Development Board and Women Empowerment Cell building with (197.50 sq.mtrs.). Ladies common room and eight separate toilet blocks are available for female students with the Vending and disposal machine. The College has a separate additional class room building with built-up area 1988.37sq.mt including elevator facility. The college has adequate facilities like 22 classrooms with ICT and internet facilities for conducting two undergraduate and four PG Programs. College has 4 Computer laboratories with 188 computers with Wi-Fi enabled campus, Projector CCTV, and Internet lease Line. The computer department has a Separate Laboratory with 73 computers and two printers for conducting practical for BBA (CA).

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdjcollege.com/facilities.php?ID=7

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has separate building with 473.20 sq. m. for sports and cultural activities. It has separate office (29.02 sq.m), Gym (103.21 sq.m.), Gymkhana and multipurpose hall (196.46sq.m.), gymnasium indoor stage (46.48 sq.m),

Multipurpose outdoor stage (71.44 sq.m), Store room-A (10.04 sq.m), Store room – B (6.51 sq.m.), Washroom for Gents and women (5.02 sq.m) respectively. The college has its own spacious and well-maintained two play grounds with 23400 sq m. (180 m x 130 m) and 1530 sq m. (51 m x 30 m) area respectively. The college has established indoor games facilities for Table tennis (in 1975), weight lifting (in 1987), weight lifting platform (in 2012), Power lifting (2004), Boxing ring (2006), wrestling mat (1993) and six station multy gym (1990) respectively. The college has adequate outdoor game facilities wise volleyball (1970), Football (1971), Kabbaddi(1971), Kho-Kho (1972), 400 mtr. Standard Track (1972), Cricket (1973), Basket ball (1975) and Callisthenic work out set (2016) respectively. The college also have levering weighing machine (2008) with 300 kg. And electronic weighing machine (2016) with 200 kg., open area for Archery Ring (2017) The college has adequate infrastructural facilities for the cultural activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdjcollege.com/library.php?ID=1

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://cdjcollege.com/facilities.php?ID=6
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Keeping the reader at the center, the library has initiated the Integrated Library Management System (ILMS) facilitating the end user. The library has used LIBRERIA software for preserving and updating database with hosted by Maharashtra Knowledge Commission Limited, Pune. The system provides book accession, users membership, book circulation, OPAC (Online Public Access Catalogue- Book Search) and various types of reports facilities. The database is fully automated and utilized by the stakeholders. Library has subscribed N- LIST database for the maximum use of e-resources, e-books and journals by the authorised users (teachers and PG students) for their information enrichment hosted by INFLIBNET, Ahmedabad, Gujrat. The detailed usage report is attached herewith. The library has maintained and updated the website dynamically. The website is multipurpose in its facilitation of the stakeholders containinglibrary portal giving access to free resources i.e. NPTEL, e-pg pathshala,SWAYAM, DOAJ, NISCAIR Research journals, Journals of Indian Academy of Sciences, Bangalore, e- content development and learning innovation centre of Savitribai Phule Pune University, NCERT e- books, National Digital Library of India etc. Any user can access the data and information hosted by the college library without log in.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://cdjcollege.com/library.php?ID=1

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.4

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2006

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has created adequate IT facilities for teaching and learning process on the campus. Each class equipped with projector, computer, speaker and internet facility. The college take care of safety of college premises by installing sufficient number of C.C.T.V. cameras in the campus. There are five computer labs in the college with 232 computers. Each section has provided with necessary numbers of computers with Wi-Fi and internet facility. The college has upgraded leased line to 50 mbps capacity along with necessary licensed software. Wi-Fi facility is enabled with secured firewall SOPHOS to avoid unethical content. Each student and teacher has an individual internet user name and password for easy access of internet facility. The College library is fully equipped with IT facilities such as Colour Printer, Xerox Machine, Scansnap digital scanner and 28 Computers for Knowledge resource centre. Each student as well as teacher has separate Barcode number for login and logout in the library. SOUL, INFLIBNET, N-list, Shodhganga, e-resources facilities are also available in college library. The college is using Vriddhi ERP Software for online admission process and MIS for college administrative process. Microsoft- Campus license agreement uses for educational and administrative work related to various Microsoft system and application software. Language Laboratory is well equipped with computers and Digital multilingual interactive ETNL language Lab. It has one teacher and 40 students' module. Each computer lab has electric backup with UPS system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/facilities.php?ID=6

4.3.2 - Number of Computers

232

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.9

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has constituted Building Construction and Maintenance as well as Campus Beautification Committees that look after the infrastructure and maintenance.

Physical Facilities: Central Library (Knowledge Resource Center): The Library Advisory Committee is instrumental in the college which plans and monitors the activities related to Library. The Central Library is user friendly, dust free and well- ventilated. The attendants keep the library premises clean by using vacuum cleaner. Besides this, as a precautionary measure, the stack room is fumigated from time to time to keep the pests away. The students of 'Earn while Learn Scheme' help in this regard.

Laboratories: The institute has Computer, Commerce and English Language Laboratory. The support staff cleans and maintains the physical infrastructure, equipments etc. The laboratories are well maintained by staff and external agency in case of emergency.

Academic and Support Facilities of Infrastructure: Classrooms:

The Apex Committee of the college plans for the optimal use of available infrastructure. As per the guidelines of the committee, the 'Time-Table' Committee prepares the time table for Arts and Commerce Streams.

Sports Complex:

The sports complex is maintained by players and support staff. The sports equipments are oiled/greased and used frequently. The ground is well maintained for practice and conducting the games.

Computers: The institute has adequate computers, laptops, internet connectivity, Wi-Fi, LAN facility, anti-virus and IT equipments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cdjcollege.com/facilities.php?ID=7

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1222

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://cdjcollege.com/cultural.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1757

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1757

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

54

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

103

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

22

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute forms Student Council every year as per the directives of Maharashtra Public Universities Act, 2016 and

Savitribai Phule Pune University, Pune. The institute has a Student Council constituted under the provisions of Section 40 (2) (b) of The Maharashtra Universities Act, 1994 and after 2016, the College Student Council is constituted as per Section 99 (3) of The

Maharashtra Public Universities Act, 2016.It gives the premier importance to the representation of the students on academic, administrative bodies and the various college committees. Suggestions and feedbacks given by students play a vital role in improving quality of academic, administrative and support services. This representation is ensured on various academic and administrative committees considering their interest by arranging a common meeting. Students' representation on various bodies promotes the inclusiveness and participatory governance to execute the day to day activities smoothly and effectively in the college. The Student Council co-ordinates sports events, cultural activities, various functions and other co-curricular activities throughout the year. It also helps to maintain discipline on the campus. Students Council proactively cooperates the teachers in organizing the Annual Social Event and the activities related to it.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/Student%2_0Council.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3018

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association contributes the institute through:

- **Non- Financial Contribution:**

- **The college has registered Alumni Association which is functional in academic and social walks of life. The joint meet of Alumni and faculty of the institution is organized occasionally. Number of issues related to the institutional development are discussed and the meet ends with the lunch sponsored by alumni**
- **The Alumni visit the departments in the institution, interact with the faculty, give their feedback and make valuable suggestions regarding the curriculum and the facilities available**
- **The prominent Alumni interact with the students and counsel them over career opportunities**
- **The Alumni provide experts from diverse fields on different occasions**
- **The Alumni are invited as resource persons for seminars, conferences and other functions in the college**
- **They provide their expertise in garden maintenance, drip irrigation and maintenance**

- **Financial Contribution:**

- **The Alumni also provide funds to the institution for developmental activities**
- **Alumni Association donated water purifier to the college**

to provide potable water to the students

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/Alumni%20Association.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The nature of governance of the college is as per the provisions of the Constitution of Rayat Shikshan Sanstha, Satara, which runs the college. The institution has an appropriate mechanism for effective governance of the college, it works at following five levels- Managing Council of Rayat Shikshan Sanstha, CDC, Principal, IQAC, Various Curricular Committees in association with the various Departmental heads. To achieve the vision, mission, goals and objectives of the college, at the beginning of each academic year, the IQAC after considering the urgency and priority makes its action plans to implement the perspective plans. The IQAC while preparing such perspective plans takes into account the suggestions and feedback from stakeholders, various curricular committees consisting of various teaching and non-teaching staff, in addition to this IQAC considers many factors like changes in the government policies, university policies, rules, changes in the programs/ courses or any aspect of the teaching, learning &evaluation, SWOC analysis of the college, etc. Periodically the IQAC prepares long term master plans and departmental plans to achieve its vision and mission of the college. Recently in the year 2013 long term perspective plan document was prepared by the IQAC after consultation with the principal, CDC, various curricular committees, stakeholders, etc.

The governing structure of the College is decentralized as all faculty members and administrative staffs participate in the decision making and actuating process. The active participation in the various committees enhances the academic progress of the college.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/about.php?ID=4
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To show how the college follows the decentralization and participative management, the case study regarding the Repairs and Maintenance of electrical Appliances installed in the Classrooms; can be described as follows:

Grievances Redressal Cell received feedback from the students regarding the Repairs and Maintenance of electrical Appliances installed in the Classrooms. In the Grievances Redressal Cell meeting dated 18 July 2023 the resolution was passes conduct the Repairs and Maintenance of same and the said resolution was forwarded to the IQAC for further approval.

Then in the IQAC meeting dated 19-07-2023; resolution was passed regarding the Repairs and Maintenance of electrical Appliances installed in the Classrooms.

After that the said resolution was forwarded to CDC for the final approval.

Then in the CDC meeting dated 21-07-2023 resolution for Repairs and Maintenance of electrical Appliances installed in the Classrooms was passed. Then Principal has formed committee of teachers for the same. As a result of this Repairs and Maintenance work of electrical Appliances installed in the Classrooms was successfully completed.

The above case study indicates the participation of students and teachers in the decision making process of the college in the form of suggestions and recommendations, the decision making and the implementation of the above activity regarding

the Repairs and Maintenance of electrical Appliances installed
in the Classrooms gives the indications regarding the
application of decentralization and participative management in
the college.

File Description	Documents
Paste link for additional information	https://www.cdjcollege.com/pdf/ssr/6_2_2_College_Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC while preparing perspective plans takes into account
the suggestions and feedback from stakeholders, in addition to
this IQAC considers many factors like changes in the government
policies, university policies, rules, changes in the programs/
courses or any aspect of the teaching, learning & evaluation,
SWOC analysis of the college, etc. At the beginning of each
academic year, the IQAC after considering the urgency and
priority makes action plan to implement the perspective plans.

The example of one activity successfully implemented based on
the perspective plan is to adopt Innovation and Best Practices;
which is mentioned in Perspective Plan 2013-2023.

In the Perspective Plan 2013-2023 under the action plan for
Innovation and Best Practices (Plan no. 7); sub plan number 5
To install and upgrade the electronic equipment for safety and
security.:

"To install and upgrade the electronic equipment for safety and
security."

As per "Perspective Plan 2013-2023" To install and upgrade the
electronic equipment for safety and security, the college has
passed resolution in the IQAC meeting dated 19 July 2024 about
the same and forwarded it to the CDC for further approval. Then
in the CDC meeting dated 21 July, 2023 resolution number 11 was
passed about the same. After the approval of CDC the Principal
ordered to install new CCTV Cameras in the campus. As a result

of the same new CCTV Cameras were installed in the college campus.

In this way, College has successfully implemented one activity based on Perspective Plan as mentioned above.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.2.1%20Summery%20of%20IQAC,%20CDC%20Meeting%20Minutes%20and%20Maintainace%20Bills%20of%20CCTV%20Network.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Rayat Shikshan Sanstha, Satara, and is permanently affiliated with Savitribai Phule Pune University,Pune.

Administrative setup: The Principal works as an administrative head of the college. He gets regular assistance from the Vice-Principal, Departmental Heads, Office Superintendent, Chairpersons of various Committees, faculty members, and non-teaching staff.

CDC: - The members of the CDC discuss various important issues regarding the teaching and non-teaching staff, problems in the regular functioning of the college, and budgetary issues in the college.

Principal: - Performs the role of the Administrative Head of the college, the representative of the Managing Council and CDC,

Chairman of IQAC, and academic teaching role. He looks after the day- to-day functioning of the college and takes emergency decisions.

IQAC: IQAC works as a think tank as it collects suggestions, recommendations, and feedback from all stakeholders to give

recommendations to the Principal and CDC about the solutions to the emerging challenges. IQAC works as a co-coordinating agency and links all levels of staff. IQAC performs all its duties as assigned to it by the management and as per the govt. of Maharashtra universities act. Head of the Support Services Section: Regular duties, manager of the section, the role of co- ordinator, supervising the functioning of sectional staff.

The college strictly follows Service Rules, Promotion Policies, Procedures, Recruitment, and Grievance redressal mechanism as per the affiliating University Savitribai Phule Pune University; Pune, UGC, and State Government of Maharashtra strictly followed by the institution.

File Description	Documents
Paste link for additional information	http://www.cdjcollege.com/pdf/cdj_management.pdf
Link to Organogram of the institution webpage	https://www.cdjcollege.com/pdf/ssr/6_2_2_College_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for the teaching and Non-teaching staff are as follows:

1. Staff Accommodation in the college campus at very concessional rent.

2. Rayat bank finance facility at very concessional rate of interest.

3. Family Welfare scheme, under which college has created 'Kutumb Kalyan Nidhi' (Family Welfare fund). The staff members in financial crisis get special financial support from the said Nidhi.

4. Monetary support to felicitate the staff member and to arrange the farewell functions of staff member on the occasion of the retirement of any college staff member.

5. Loan facility to staff members at very concessional rate of interest through Laxmibai Bhaurao Patil Credit Co-Operative Society.

6. Emergency advance and Festival advance.

7. Group Accidental Health Insurance facility.

8. College initiates the necessary actions so as to the staff of the college can get covered with the health facilities made available by the state government.

9. Members welfare Deposit Scheme through The Rayat Sevak Co-Operative Bank Ltd. is also made available by the college for its Staff members under such a scheme, after death of the member his legal heirs get financial support up to Rs.15lacs.

10. College staff members contribute to the 'Rayat Sevak Welfare Fund' of parent institute: Rayat Shikshan Sanstha and get benefits of the same whenever required.

11. Maternity leave and paternity leave.

12. College encourages teaching and non-teaching staff to participate in various workshops, conferences, FDPs for their continuous career developments by offering them financial support for the same.

13. Staff Training programs to upgrade their knowledge.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.3.1%20Staff%20Welfare%20Measures%202023-24.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college strictly follows all the recruitment, appraisal, and promotion policies stipulated by the UGC, Savitribai Phule Pune University, Pune and the Government of Maharashtra. All

faculty members complete the self-appraisal procedure every year in the manner prescribed by the UGC and Savitribai Phule Pune University, Pune. The PBAS system enables the teachers to take career advancement through CAS for placement. The management approves applications of teachers regarding Assistant, Associate, and Professor Grade scales. The university and Higher Education department approve the teachers' scale. In addition to this a separate performance appraisal committee headed by the principal, consisting of various departmental heads and IQAC, carries out the performance appraisal of the teaching staff after considering specific factors like evaluation of teaching & learning outcomes, students' and parents' feedback, specific duties/tasks assigned by HOD, a contribution for the benefit of students/ staff / College.

Appraisal system/policy for the non-teaching staff:

Every year college conducts a performance appraisal of non-teaching staff through the separate performance appraisal committee headed by the office superintendent. The aforesaid committee prepares confidential reports after verifying the various parameters like knowledge, ability, competent authority/Principal / CDC depends upon the terms of appointment of the staff for the further remedial actions like regularizing the staff after probation period, deciding the regular increments, and deciding the promotions, transfers, etc.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.3.5_ Performance%20Appraisal%20System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The parent institute Rayat Shikshan Sanstha appoints a team of internal auditors to conduct the internal audits of the various colleges of the Rayat Shikshan Sanstha. The same team of internal auditors conducts the internal audit of the college twice in an academic year. Internal audit objections are

immediately resolved at the time of audit. The audit objections which can't be resolved immediately, then necessary remedial valid accounting adjustments are implemented as per the suggestions and recommendations made by the team of internal auditors. Under the system of external audit, the parent institute Rayat Shikshan Sanstha appoints the authorized firm of chartered accountants.

Management of the college promptly resolves the external audit objections according to the recommendations and suggestions of the external auditors. Five external audits and ten internal audits of the college have been carried out during the period of the last five years. The recent external annual financial audit of the college is conducted for the financial year 2023-24. Apart from this regular annual external financial audit, the college undergoes various audits conducted by the auditors appointed by the respective funding agencies (like UGC, Savitribai Phule Pune University, etc.) In addition to this internal and external system of audit, the college undergoes a government audit once in the period of three years as per the rules of the Government of Maharashtra.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.4.1.%20and%206.4.3-%20External%20CA%20Annual%20Audit-Audited%20Receipt%20and%20Payment%202023-24.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3.19997

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College is an aided college so it gets regular grants and / or funds from the University Grants Commission, government of Maharashtra and Savitribai Phule Pune University, Pune. In addition to this the major internal source of finance is the collection of fees from the students admitted for the self-financed courses offered by the college. Because of the ever increasing number of students studying in the college, the collection of fees from the students is also increasing, which enables the college to meet all the financial requirements.

IQAC of the college prepares the long, medium and short term plans of the college after deliberate discussions with all the stakeholders which enable the CDC to predict the long, medium and short term financial requirements of the college. College always constitutes committees for the purchases and supervision of the projects under development to ensure the optimum utilization of resources. In addition to this the parent institute also has a separate team of inspectors to ensure the optimum utilization of resources for the respective projects. Apart from this college has definite system of audit like internal audit twice in a year, external annual financial audit, government audit, audits by respective funding agencies like UGC, Savitribai Phule Pune University, Pune, etc. to ensure optimum utilization of resources. The college follows the Budgetary Control System to ensure the optimum utilization of the recourses.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.4.1.%20&%206.4.3.%20Utilization%20Certificates-%20Audit%20by%20funding%20Agencies%2023-24.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes in the college to convert the challenges before the college into strengths of the college. Two examples of the practices institutionalized as a result of IQAC initiatives can described as follows:

1. Introduction of Central Government Approved "Pradhanmantri Kaushalya Vikas Yojana PMKVY 4.0 – Skill Hub" Scheme in the college.

As a result of IQAC initiatives and resolution passed in the IQAC Meeting; the College has introduced Central Government Approved "Pradhanmantri Kaushalya Vikas Yojana PMKVY 4.0 – Skill Hub" Scheme in the college. Under the said scheme the college has successfully conducted 4 Skill Development Courses namely,

1. Senior Beauty Therapist

2. Web Developer

3. Graphic Design

4. Data Entry Operator

2. Organised (3 Days) Entrepreneurship Awareness Camp:

To encourage students to be a good entrepreneur, the IQAC has

passed resolution in the IQAC meeting about organising 3 Days Entrepreneurship Awareness Camp and organised the same from 12th February, 2024 to 14th February 2024.In the said programme students are trained and encouraged to start their own business Start-Ups.

The IQAC has institutionalized aforesaid two practices in the College

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.5.1%20IQAC%20Iinstitutionalized%20two%20quality%20assurance%20strategies%2023-24.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC can be described as follows:

1. Introduced and implemented NEP National Education Policy for the PG Programs of the college w.e.f. AY 2023-24:

As a result of IQAC initiatives and resolution was passed in the IQAC Meeting dated 19/07/2023 the College has and implemented NEP National Education Policy for the PG Programs of the college w.e.f. AY 2023-24. Students have benefited the same during the year.

2. Introduction of Hands on Training Program named "One week Mahindra Pride Classroom Training Session on Soft Skills" during 11th September, 2023 to 16th September, 2023 for the students under Training and Placement Cell Collaborative Activity with Mahindra Pride Classroom; to train the students so as they can become experts in the field of soft Skills.

3. Introduction of Central Government Approved "Pradhanmantri Kaushalya Vikas Yojana PMKVY 4.0 – Skill Hub" Scheme in the college.

As a result of IQAC initiatives and resolution passed in the IQAC Meeting; the College has introduced Central Government Approved "Pradhanmantri Kaushalya Vikas Yojana PMKVY 4.0 – Skill Hub" Scheme in the college. Under the said scheme the college has successfully conducted 4 Skill Development Courses namely,

1. Senior Beauty Therapist

2. Web Developer

3. Graphic Design

4. Data Entry Operator

IQAC has implemented above three reforms in the teaching learning process.

File Description	Documents
Paste link for additional information	https://cdjcollege.com/pdf/2023-24/6.5.2%20IQAC%20institutionalized%20two%20reforms%20in%20teaching-learnig%202023-24.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://cdjcollege.com/pdf/2023-24/6.5.3% 20Annual%20report%2023-24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has actively organized the following activities for the gender sensitization among the students-

a) Safety and Security:

The college premises is made safe and secure by compound wall. A watchman is appointed for the security check at the entry point. The identity cards of the students are regularly checked to prevent the trespassers entering the college premises. The surprise visits of the Nirbhaya Pathak (Special Police Squad) help to maintain the discipline and feel of security among the girl students.

The college has installed CCTV cameras in the premises. Campus supervision is done to maintain discipline on the campus.

Sexual Harassment Prevention Committee/Internal Complaint Committee, Women Development Cell and Anti-Ragging Committee are actively working in the college. These committees take initiatives in organizing gender sensitization Programmes.

b) Counseling:

The college has Mentor-Mentee Scheme to solve the academic and personal problems of the students. The staff members also personally counsel the students over their academic and

personal issues.

c) Common Room

There is a provision of well facilitated Ladies Common Room providing privacy to the girl students. The girl students avail of this facility during leisure hours. The Leisure Space in the premises is also availed to the students.

File Description	Documents
Annual gender sensitization action plan	https://cdjcollege.com/pdf/2023-24/Gender%20Sensitization%20Action%20Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cdjcollege.com/pdf/2023-24/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Scrap and Waste management is initiated at College. Various directive notices and displayed posters at selected locations to instruct students and faculty members to maintain cleanliness on the Campus. Solid and Liquid waste disposable dustbins are kept on the campus. Kitchen and other waste are collected and processed for vermi compost. The compost used for the plants and garden purpose. Dry waste mainly leaves of tress

are collected and used for compost plant on the campus premises. Toilets and Bathrooms are connected with the drainage system of Municipal council for further water treatment. The parent institute Rayat Shikshan Sanstha having MOU with the e-waste management firm for the college. The sanstha appointed e-waste management committee of expert personnel for verification of e-waste management. The dealer appointed by sanstha purchases that material from college i.e. computer, printer, monitor, peripheral parts, electronic materials etc. Purchase committee of college recommended buyback products policy for Xerox Machine, Batteries and UPS. "E-waste Management" for the students and staff which has created an impact upon students and faculty about the hazardous effects and importance of e-waste management system. NSS & NCC volunteers have also demonstrated the proper procedure of disposing the waste in a selected village.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

A. Any 4 or All of the above

vehicles
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software,	**A. Any 4 or all of the above**

mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is the exclusive commerce institute in the District. Most of the students taking admissions in the college are local and belong to the nearby villages. Admission process is adhered to the government rules. Enough care is taken for specific earmarked seats of each category are filled up. The statutory committees of the college are well balanced with the representation of each category. The college regularly organizes various activities for inculcating the values of tolerance, harmony. Being the rural college, the activities have a very positive impact on the society's cultural & communal thoughts directly. College runs the examination on Gandhian thoughts in collaboration with Gandhi Research Foundation, Jalgaon. The students also contributed as a Varkari volunteers in Ashadhi Ekadashi in the month of July every year. The students are inculcated with the tolerance and harmony about cultural regional, linguistic communal socio-economic and other diversities by arranging experts lectures on the various topics. To maintain the linguistic importance, Department of Marathi celebrates 'Marathi Rajbhasha Din' with the local community. Various sports and cultural activities organized in the college promote harmony towards each other. Commemorative days and birth anniversaries of national leaders are observed along with many regional festivals.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26th Nov, Constitution day was celebrated in the college of every year. Our constitution provides for human dignity, equality, Social justice, Human rights and freedom, Rule of law, equity and respect and superiority of constitution in the national life. Republic Day is celebrated on January 26 to commemorate the adoption of constitution. On this day, various formal events including flag-hoisting and which are followed by "constitution awareness program" in which students and staff members got information of their duties towards our nation and rights given to them by our constitution. Independence day is celebrated every year. College has organized guest lecture on human rights. Human rights are very important for making sure that all humans get treated equally. College has celebrated National Consumer Day every year. College has organize cleanness Campaign for increasing social responsibility among the student mostly NSS and NCC students are participated in this Campaign. National Voter awareness Rally/Programmed is organized in the college. Students shouldered this responsibility andholding the placards in their hands, appealed the people to make use of their constitutional right of casting vote, their right to elect who they want and their right to make change. With a message-"Please Exercise the Voting Right' so that wherever they reach, can awaken the people there.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://cdjcollege.com/pdf/2023-24/7.1.9.pdf
Any other relevant information	https://cdjcollege.com/pdf/2023-24/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes national Festivals, national and international commemorative days Birth and Death Anniversaries of great Indian Personalities with enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. Every year our institute organizes the

national festivals, national and international commemorative days and birth / death anniversaries of the great Indian personalities1.26th January Republic Day- Republic Day is celebrated on January 26 to commemorate the adoption of constitution.15th August Independence day- It is celebrated every year along with all college. Every year, on 19th FEB birth anniversary of Chhatrapati Shivaji Maharaj is observed as Shiv Jayanti in the college. The birth anniversary of Dr. Karmaveer Bhaurao Patil is celebrated as "Karmaveer Birth anniversary week" and various programs and activities are organized in the college.The National Sports day is also observed in the college. Major Dhyanchand's birth anniversary is observed as Sports Day every year. International Yoga day is celebrated in 21st June of every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No.01:Title of the practice:Green initiatives

Objectives:1.To introduce students to real concerns of environment and its sustainability.

2.To secure the environment and cut down the threats posed to human health.

The Context: College has always supported healthy environment. Our prime duty and responsibility is to maintain healthy environment. Thus, the college envisaged eco-friendly and sustainable approach for the future generations.

The Practice: College actively participates in Maazi Vasundhara Abhiyan for the preservation of eco-friendly approach among students. College completed Green, Energy and Environmental

Audit for environment sustenance and updates.

Evidence of Success: The college takes initiative with the help of stakeholders.

Best Practice No.02 Title of the Practice-Entrepreneurship Cell

Objectives:1.To imbibe the entrepreneurial skills among students. 2.To introduce successful and renowned entrepreneurs.

The Context:Shrirampur is the famous city for sugar industry. Previously, in British time, it was the biggest market place for the jaggery. Many businessman established related business in the market place. It has created and developed business culture among the locals.

The Practice:In line with the objectives, college has created a conducive environment in collaboration with other organizations/institutes/firms by organizing future generation courses.

Evidence of Success:Center for Invention, Incubation and Entrepreneurship Development is instrumental in the college assisting to nourish and develop an aspiring idea into a business talent.

File Description	Documents
Best practices in the Institutional website	https://cdjcollege.com/pdf/2023-24/7.2.1%20final.pdf
Any other relevant information	https://cdjcollege.com/pdf/2023-24/Green%20Initiative%20final.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Padmabhushan Dr. Karmaveer Bhaurao Patil State Level inter-collegiate Elocution Competition

Objectives of the Practice:

1.The main goal of organizing Dr. Padmbhushan Karmveer Bhaurao

Patil State Level inter- collegiate Elocution Competition is to disseminate the educational philosophy of Dr. Karmveer Bhaurao Patil among the students and society.

2.To give an exposure to hidden talent among students.

The Context:

The college has started this best practice in memory of Dr. Karmveer Bhaurao Patil since 22nd September 1972 completing 56 years of conducting elocution competition in which students from all over Maharashtra participate.

The Practice:

State level elocution competition is held by the college in honour of Dr. Karmveer Bhaurao Patil, on his birth anniversary. The motto of this practice is to make students aware about the Sanstha's, mission and vision and inspire students to be the best citizens by inculcating in them Karamaveer's Philosophy of education.

Evidence of Success:

Every year students participate in the elocution competition at the various levels and win prizes for the college. Our students Mr. Dinesh Pawar and Saurabh Fasate become the good speakers and they are invited in the various functions as a resource person on the occasion of eminent person's birth anniversary. It has developed their leadership qualities also.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Workshop on Implementation of National Education Policy-2020 for Students, Teaching and Administrative Staff

2. Student Induction Programme

3. Orientation programme on The Bharatiya Nyaya Sanhita 2023, Bharatiya Nagarik Suraksha Sanhita 2023 and Bharatiya Sakshya

Adhiniyam 2023

4. PMKVY 4.0 – Skill Hub in Colleges- Senior Beauty Therapist : Miss. C.D.J. Beauty Contest- 2024-25

5. Voter Awareness Campaign and Inauguration of Electoral Literacy Club

6. Sports Day- Various Competitions

7. Karmaveer Bhaurao Patil Birth Anniversary: State Level Elocution Competition-2024 and various competitions

8. Online Examination of PMKVY courses: Certificate and Kit Distribution Programme

9. Alumni Association Meet

10. KPI (Key Performance Indicator) verification: 2022-23 and 2023-24 of Prin. Dr. Suhas Nimbalkar

11. AIDS Day Rally and Inauguration of Red Ribbon Club

12. Power Lifting and Body Show Competition

13. Special Winter Camp at Wadala Mahadev by NSS

14. Training Programme on Entrepreneurial Skill Development

15. Workshop on Intellectual Property Rights

16. Faculty Development Programme on recent trends

17. Babasaheb Jaykar Lecture Series

18. Workshop on Preparation of NET/ SLET Examination

19. Entrepreneurship Awareness Camp

20. Gandhi Vichar Sanskar Examination

21. Marathi Bhasha Gaurav Din

22. Commerce Festival

23. Annual Prize Distriution Programme- 2025: Various cultural

and sports competitions